

GOVERNING BOARD MEETING MINUTES 01/25/2021

The board meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, January 25, 2021 at 5:30 p.m. in the Administrative Conference Room and via phone/video conference.

Present: Shelli Miles, Patti Nelson and Dana Korneman

Absent: Mark Hobbie

Others Present: Melissa White, Paul Skowron, Tom Hankins, Jay Haynes, Susanna Legner, Donna Wisner, Steve Myers, Dr. Annilee Rohrscheib, Shanena Morris and Sarah Gerke

A. **CALL TO ORDER:** Dana Korneman called the meeting to order at 5:40 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINTUES:** The minutes of the November 23, 2020 meeting were distributed prior to the meeting. **A motion was made by Patti Nelson to approve the minutes as presented. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**

D. **ADMINISTRATION REPORTS:**

1. Quality Reports – Shanena stated she is working on a quality dashboard, should be ready by next meeting. Reviewed last quarter's quality information and upcoming projects.
2. Strategic Dashboard – Paul presented the strategic dashboard and reviewed the changes. Upcoming projects are ER and Lab remodel. Paul proposes a strategic planning meeting with board members and key stakeholders in the near future.
3. Board President's Report – Dana thanked everyone for electing him to be Board President.
4. Finance – Donna reviewed the financial report for December. Reviewed the COVID provider relief funds. December was a strong month financially, just under 1.5 million in revenues over expenses for the fiscal year. Still seeing a decrease in reimbursement in the 340B program.
5. Personnel – Paul stated the hospital had a possible new physician candidate but later discovered he was not interested in working with children, continuing to look for another family medicine provider.
6. Building & Grounds – Tom stated the hospital had a small fire due to a power surge and was kept contained to the motor where it started, working on auto shut offs for power surges to critical equipment. Working on bid for lab phase two within the next month or so. Pharmacy moved into their new space in mid-January. New tent should be arriving the end of February.
7. Medical Staff
 - a. Credentials – Melissa White reported the physicians for appointment and reappointment. **A motion was made by Patti Nelson to approve the credential report as presented. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**
8. Foundation – Foundation is looking for fundraising ideas and any projects that need Foundation support to please let Melissa or Matt know.

E. **OLD BUSINESS:**

1. Paul stated Dr. Annilee Rohrscheib and Susanna have been coordinating with the Health Department on the mass vaccination project for the community. Hospital will be sending employees to help as needed.

F. NEW BUSINESS:

1. Nihon Kohden Server & Software – Susanna presented a request to update the server and software that monitors telemetry throughout the hospital. Current server is 6 years old and software is outdated. **A motion was made by Shelli Miles to approve the purchase of the server and software upgrade from Nihon Kohden for \$27,140 as presented. The motion was seconded by Patti Nelson, a roll call vote was taken, all in favor, motion carried.**
2. Disposal of Pharmacy Hood – Tom requested approval to sell and or donate the old pharmacy hood, it is at end of life. The pharmacy has a new hood in their new location. **A motion was made by Patti Nelson to approve the sell or donation of the Nuaire pharmacy hood. The motion was seconded by Shelli Miles, a roll call was taken, all in favor, motion carried.**
3. Dr. Kureishy Employment Contract – Paul presented Dr. Kureishy’s employment contract. **A motion was made by Patti Nelson to approve the employment contract for Dr. Farrukh Kureishy. The motion was seconded by Shelli Miles, a roll call was taken, all in favor, motion carried.**

G. MISCELLANEOUS:

H. CLOSED SESSION: No closed session.

I. ADJOURNMENT: **A motion was made by Shelli Miles to adjourn the meeting. The motion was seconded by Patti Nelson, a roll call vote was taken, all in favor, motion carried.**

Shelli Miles, Secretary