

## GOVERNING BOARD MEETING MINUTES 08/23/2021

The board meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, August 23, 2021 at 5:30 p.m. in the Administrative Conference Room and via phone/video conference.

**Present:** Shelli Miles, Patti Nelson, Jim Brady, and Dana Korneman

**Absent:** Mark Hobbie

**Others Present:** Melissa White, Paul Skowron, Charity Mefford, Chris Kelly, Andrew McCabe, Toby Pister, Sarah Gerke, Susanna Legner, Tom Hankins, and Donna Wisner

A. **CALL TO ORDER:** Dana Korneman called the meeting to order at 5:30 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINTUES:** The minutes of the June 23, 2021 meeting were distributed prior to the meeting. **A motion was made by Shelli Miles to approve the minutes as presented. The motion was seconded by Patti Nelson, a roll call vote was taken, all in favor, motion carried.**

D. **FY21 Audit Report** – Andrew McCabe presented the fiscal year 2021 audit report.

E. **ADMINISTRATION REPORTS:**

1. Quality Reports – Nothing to report
2. Strategic Dashboard – Paul reviewed the dashboard for the month and discussed the physician recruiting efforts.
3. Board President's Report – Nothing to report.
4. Finance – Donna reviewed the financial report for July. It was a strong month financially. Reviewed the COVID funds current position.
  - a. USDA Bond 2014 – Donna presented the outstanding USDA bond from 2014, paying the bond off early would save the hospital a significant amount of money. **A motion was made by Patti Nelson to pay off the USDA Bond from 2014. The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.**
5. Personnel – Nothing to report.
6. Building & Grounds – Tom updated on the parking lot, new processing sink for surgery, and updates on the phone system.
7. Medical Staff – Paul stated Dr. Annilee Rohrscheib has been closely monitoring the COVID situation.
8. Foundation – Nothing to report.

F. **OLD BUSINESS:**

G. **NEW BUSINESS:**

1. PFT Machine – Charity Mefford presented the request for a new PFT machine. The current machine is at end of life. MGC diagnostics is the top choice. **A motion was made by Shelli Miles to approve the PFT machine from MCG at a total of \$58,116.23. The motion was seconded by Jim Brady, a roll call vote was taken, all in favor, motion carried.**
2. CT Machine – Chris Kelly presented the new CT machine quotes. Radiology prefers the Siemens Go Top 128 slice machine. **A motion was made by Patti Nelson to approve the Siemens CT machine**

for \$540,000 plus \$16,000 for an electric hoist lift plus the service/support for \$528,024 The motion was seconded by Shelli Miles, a roll call vote was taken, all in favor, motion carried.

3. Purchase of 521 South Mulberry – Deferred to closed session. Possible action after closed session.
4. Board Elections – Board all agreed to keep the current installment of officers. Dana Korneman as Board President, Patti Nelson as Vice President, and Shelli Miles as Secretary. **A motion was made by Shelli Miles to maintain the current board positions. The motion was seconded by Jim Brady, a roll call vote was taken, all in favor, motion carried.**

H. MISCELLANEOUS: Nothing to report.

I. CLOSED SESSION:

A motion was made by Shelli Miles to go into closed session for approval of executive session minutes for October 26, 2020 and acquisition of real estate. The motion was seconded by Patti Nelson, a roll call was taken, all in favor, motion carried.

A motion was made by Shelli Miles to return to open session. The motion was seconded by Patti Nelson, a roll call vote was taken, all in favor, motion carried.

- J. ADJOURNMENT: A motion was made by Shelli Miles to adjourn the meeting. The motion was seconded by Jim Brady, a roll call vote was taken, all in favor, motion carried.

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Shelli Miles, Secretary