

GOVERNING BOARD MEETING MINUTES 10/23/2023

The board meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, October 23, 2023 at 5:30 p.m. in the Administrative Conference Room and via phone/video conference.

Present: Denise Crutcher, Dana Korneman, Jim Brady and Patti Nelson

Absent: Mark Hobbie

Others Present: Paul Skowron, Tom Hankins, Sarah Gerke, Donna Wisner, Shanena Morris, Kelli Krall

A. **CALL TO ORDER:** Dana Korneman called the meeting to order at 5:30 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINTUES:** The minutes of the September 25, 2023 meeting were distributed prior to the meeting. **A motion was made by Patti Nelson to approve the minutes as presented. The motion was seconded by Jim Brady, a roll call vote was taken, all in favor, motion carried.**

D. **ADMINISTRATION REPORTS:**

1. Quality Reports – Nothing to report.
2. Strategic Dashboard – Paul Skowron reviewed the dashboard and the latest update on ER physician recruitment/contract renewal.
3. Board President's Report – Nothing to report.
4. Finance – Donna Wisner reviewed September financials, revenue and expenses were both below budget for the month and are also slightly below budget year-to-date. An increase in non-operating revenue due to higher interest rates has provided a positive bottom line for the fiscal year so far. The budget process starts in November, following the same schedule as previous years with a draft budget being presented in February and expected approval in March to go on file with the City in April.
5. Personnel – Results of the Employee Satisfaction Survey were discussed. The survey will be distributed to managers for review and discussion next month.
6. Building & Grounds – Tom presented some images of the current projects. Roofing is almost complete with minor work being finished and inspection in process. Parking lot is on schedule with concrete currently being poured and expected to be finished in November. ER remodel is moving along, offices and conference area are being framed up; entrance will be closed during the day to allow for demolition work.
7. Medical Staff – Nothing to report.
 - a. Credentials – Nothing to report.
8. Foundation – Paul Skowron stated that the letter for the annual mailing is being prepared; next glo-bingo fundraiser is set for February.

E. **OLD BUSINESS:**

F. **NEW BUSINESS:**

1. **Employment of an Employee** – Dana Korneman presented a new contract for Paul Skowron. **A motion was made by Patti Nelson to approve the contract as presented. The motion was seconded by Denise Crutcher, a roll call vote was taken, all in favor, motion carried.**

G. **MISCELLANEOUS:**

H. **CLOSED SESSION:**

I. **ADJOURNMENT:** A motion was made by Jim Brady to adjourn the meeting. **The motion was seconded by Denise Crutcher, a roll call vote was taken, all in favor, motion carried.**

Secretary