

GOVERNING BOARD MEETING MINUTES 11/27/2023

The board meeting of Warner Hospital & Health Service's Board of Directors was held on Monday, November 27, 2023 at 5:30 p.m. in the Administrative Conference Room and via phone/video conference.

Present: Denise Crutcher, Dana Korneman, Jim Brady and Mark Hobbie

Absent: Patti Nelson

Others Present: Paul Skowron, Tom Hankins, Sarah Gerke, Donna Wisner, Melissa White, John Hoblit, and Curt Homann

A. **CALL TO ORDER:** Dana Korneman called the meeting to order at 5:30 pm.

B. **ROLL CALL**

C. **APPROVAL OF MEETING MINTUES:** The minutes of the October 23, 2023 meeting were distributed prior to the meeting. **A motion was made by Jim Brady to approve the minutes as presented. The motion was seconded by Denise Crutcher, a roll call vote was taken, all in favor, motion carried.**

D. **ADMINISTRATION REPORTS:**

1. Quality Reports – Nothing to report.
2. Strategic Dashboard – Paul Skowron reviewed the ongoing physician search. Physician will be here Monday. Paul discussed emergency physician group and current challenges.
3. Board President's Report – Nothing to report.
4. Finance – Donna Wisner reviewed October financials, expenses were below budget for the month and are also below budget year-to-date. The budget process has started, following the same schedule as previous years with a draft budget being presented in February and expected approval in March to go on file with the City in April.
5. Personnel – Nothing to report.
6. Building & Grounds – Tom reviewed the ongoing projects. Parking lot is waiting on light poles, roof is almost complete, ER is in phase 2.
7. Medical Staff – Nothing to report.
8. Foundation – Curt Homann stated annual campaign is getting started and Glo Bingo early March.

E. **OLD BUSINESS:**

F. **NEW BUSINESS:**

1. **Vital Monitors for FM** – Tom Hankins requested 13 new wall mounted vital monitors for Family Medicine. Foundation's mailing campaign is to help pay for the cost of the vital monitors. **A motion was made by Denise Crutcher to approve the vital monitors from Medline in the amount of \$34,898.11. The motion was seconded by Mark Hobbie, a roll call vote was taken, all in favor, motion carried.**
2. **Emergency Storage Building** – Tom Hankins reviewed the proposal for the emergency storage building offsite. **Board agreed to do a special meeting to review further the project. Meeting is scheduled for December 11th at 530pm.**
3. **ER Stretchers** – Tom Hankins presented the proposal for 3 new stretchers for the Emergency Department. **A motion was made by Jim Brady to approve the stretchers with Stryker in the amount of \$42,358.77. The motion was seconded by Denise Crutcher, a roll call vote was taken, all in favor, motion carried.**

G. **MISCELLANEOUS:**

H. **ADJOURNMENT:** A motion was made by Denise Crutcher to adjourn the meeting. The motion was seconded by Mark Hobbie, a roll call vote was taken, all in favor, motion carried.

Secretary