**GOVERNING BOARD MEETING MINUTES 10/28/2024**

The board meeting of Warner Hospital & Health Service’s Board of Directors was held on Monday, October 28, 2024 at 5:30 p.m. in the Administrative Conference Room and via phone/video conference.

**Present:** Denise Crutcher, Mark Hobbie, Jim Brady

**Absent:** Dana Korneman, Patti Nelson

**Others Present:** Paul Skowron, Tom Hankins, Kelli Krall, Sarah Gerke, Emily Walker, John Hoblit, Donna Wisner, and Shanena Morris

1. **CALL TO ORDER:** Mark Hobbie called the meeting to order at 5:30 pm.
2. **ROLL CALL**
3. **APPROVAL OF MEETING MINTUES:** The minutes of the August 26, 2024 meeting were distributed prior to the meeting. **A motion was made by Denise Crutcher to approve the minutes as presented. The motion was seconded by Jim Brady, a roll call vote was taken, all in favor, motion carried.**
4. **ADMINISTRATION REPORTS:**
	1. Quality Reports – There was nothing to report.
	2. Strategic Dashboard – Paul stated that Meditech Expanse was on target for our go live date of 11/01/25. The Emergency Room remodel is complete and work on the West Entrance began 10/16/24.
	3. Board President’s Report – There was nothing to report.
	4. Finance – Donna shared the financial report from September. She also mentioned that the 3 year capital planning list is a tool that will be used to compile the budget for FY 2026 and that budget should be ready to present to the board next March.
	5. Personnel – There was nothing to report.
	6. Building & Grounds – Tom Hankins reported on the status of the West Entrance project. IDPH delayed their approval for a couple of weeks but things are now moving along on schedule. The TVs in the patient rooms have been replaced due to Mediacom’s encryption not being compatible with older TVs. The project to replace the chiller is still underway, although Entec and Ameren are still disputing some of the details.
	7. Medical Staff– Nothing to report**.**

Credentialing: Emily presented the individuals for appointment and reappointment. **A motion was made by Jim Brady to approve the appointments as presented. The motion was seconded by Denise Crutcher, a roll call was taken, all in favor, motion carried.**

* 1. Foundation – Curt was unable to attend but Paul stated that the foundation donation letters will be mailed out next month, with the focus on the upgrade to the nurses’ station. Paul and Emily also discussed the movie night fundraiser which is scheduled for the Tuesday before Thanksgiving with a showing of Wicked at the Clintonia Eagle.
1. **OLD BUSINESS**: There was no old business.
2. **NEW BUSINESS**:
	1. **Phreesia** – Kelli presented a contract with Phreesia for e-signatures and e-forms, with a one-time implementation cost and licensing cost of $38,325.00 and an annual cost of $7,250.00. **A motion was made by Jim Brady to approve the contract, pending final legal review. The motion was seconded by Denise Crutcher. A roll call was taken, all in favor, motion carried.**
	2. **MedPower** – Kelli presented a contract with MedPower for a one-time implementation and integration cost of $111,300.00 for a two year term. This is for staff training during the Meditech Expanse upgrade. Our current employee training software, Healthstream, is unable to integrate with Meditech and therefore would not be as useful as MedPower. After two years, MedPower would no longer be needed, so it is for a two-year period only. **A motion was made by Denise Crutcher to approve the contract, pending final legal review. The motion was seconded by Jim Brady, a roll call vote was taken, all in favor, motion carried.**
	3. **Marketing Proposals – discussion only.**  Paul shared two proposals from McDaniels marketing, one for a community survey and one for a digital marketing campaign. This was for discussion only as the cost and time needed for the Meditech Expanse takes precedence. Emily mentioned that she is also working with another marketing company, Patient Point, and they have agreed to submit their marketing proposals at the beginning of next summer, when we can revisit and compare to what McDaniels has offered and discuss further at that point.
	4. **Sunsetting of BoardPaq –** Emily explained that due to the transition of BoardPaq to BoardEffect, this is the last board meeting that will use BoardPaq. She will send out emails to all board members so they can log on to BoardEffect, set their passwords, and get familiar with the system before the November meeting.
3. **MISCELLANEOUS:** - There was no miscellaneous business.
4. **ADJOURNMENT:** **A motion was made by Jim Brady to adjourn the meeting. The motion was seconded by Denise Crutcher, a roll call vote was taken, all in favor, motion carried.**

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**Secretary**